

DRAFT MINUTES

2020/001

CUDDINGTON PARISH COUNCIL **Draft Minutes of Parish Council Meeting held in The Bernard Hall** **Monday 27th January 2020 at 7.30pm**

PRESENT: Ken Birkby (**KB**), Ken Brown, (**KMB**), Julia Ridout (**JR**), Lorraine Stevens (**LS**), Andrew Vickers (**AV**), Venetia Davies (**Clerk and RFO**).

Parishioners: There were 4 Parishioner presents. Cllr Judy Brandis (**JB**), Cllr Paul Irwin (**PI**) and Cllr Brian Foster (**BF**) were also present.

NB: Action points highlighted.

Parishioners Question Time

There were no questions.

1. Apologies

Ravern Stevens (**RS**) and Ken Trew (**KT**).

2. Approval of Minutes – Tuesday 17th December 2019

The Draft Minutes of the December meeting were signed as a true record by KB.

3. Matters Arising

- **Village Maintenance/Administration**
 - Footpath Map. Ongoing.
 - Water on Dadbrook Road – treatment & ownership of ditch for clearing (**PI**)
 - Uneven Footpath – Swan Hill. Order raised for repairs.
 - 'Slow Down for Horses signs'/Steps to reduce speed - Low Lane (**PI**)
 - Inclusion of Greenways title on Register of Common Land, and, also from Land Registry. (**KB/Helen Francis**)
- **GDPR Legislation.** **ACTION: CLERK/LS** to continue cleaning files for commercial shredding.
- **Local Parish Infrastructure Priorities and Future Workshops.** **ACTION: KT** to inform Andy MacDougall, BCC of infrastructure priorities once results of Village Survey and Traffic Survey are known.
- **Cars parked on Village Green.** TFB has confirmed it has no record that it tarmaced the area. **ACTION: CLERK** to instruct Contractor to proceed at a cost of £900 + VAT.
- **Assets of Community Value. Crown PH.** Nominated April 2015. Re-nomination due April 2020. **ACTION: CLERK** to submit April 2020.
- **Freight Strategy and Sentinel meetings.** **ACTION: PI** to inform CPC of dates.
- **Christmas Tree Lights.** **ACTION: KB** to purchase new lights.
- **Road Lining.** **ACTION: CLERK** to email PI re refreshing works.
- **Tree works to pine tree near the Old Forge Lodge.** Contractor is awaiting Council permission for works to tree. **CLERK** to notify neighbours of works when date known.
- **Promotion of Playing Field's car park for Village Picture House use.** **ACTION: LS** to raise with the CPFA at its February meeting.

4. Declarations of Interest

All Parish Councillors have declared an interest in the Neighbourhood Plan.

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5. Right of Access

In formalising the right of access over the Vale of Aylesbury (VAHT) land to the Playing Fields, the PC has produced a letter (27th July 1972) from Aylesbury Rural District Council indicating a resolution in August 1952 of the Parish Council's right of access and its responsibility for the upkeep of the road. The VAHT, a Charitable Trust, is however requesting that the disposal needs Executive Management Team consideration (when ARDC transferred the land to AVHT it would appear they did so without formalising the access arrangement) and approval in order to satisfy the charities commission and payment of the VAHT legal fees in the matter. Councillors **agreed** to write to AVDC legal department requesting the matter is resolved between AVDC and VAHT. PI and JB gave their full support. **ACTION: KB/KT to write to Iffy Ali, Legal, AVDC**

6. Neighbourhood Plan

VALP is now likely to be in June or July 2020 and under the new Buckinghamshire Council. It was noted that AVDC has not been involved in the conclusions of the Draft MK Strategy for 2050 which will be rejected by Buckinghamshire Council. **ACTION: KT to request when comments of the pre submission of Cuddington's Neighbourhood Plan is likely.**

7. Traffic Plan – Build Out

KT has confirmed the wording of the S106 agreement as follows: *"Highways Contribution" means Fifteen Thousand Pounds (£15,000) to be used for a feasibility study to establish relevant and effective traffic calming measures and draw up a potential scheme for the village traffic calming.* Whilst this contribution is not available until the first occupant moves in, it was noted that the Parish Council has paid £6,914.94 (29.05.18) for the feasibility study back in May 2018. **ACTION: CLERK to email PI with above.** Concerns have been raised by Rectory Homes (Site Manager) and Parishioners about the location of the Build Out. Evidence is pointing to it being located on the opposite side. The Site Manager has also commented on the incongruity of the placement of the 50mph sign at the site entrance, it being almost a signal for drivers to start to speed out of the village (also noted in Peter Spence's report). **ACTION: RS to seek clarification around the location and provide a written report for February's meeting.** TfB has acknowledged receipt of CPC purchase order and confirmed that everything is now in place for project initiation works to commence. The Parish Council is still awaiting an invoice for Stage 2 works - £13,786.00 (purchase order was raised on 24th July 2019) and Stage 3 works £6,149.96 – for project initiation of the Build Out (purchase order was raised on 27th November 2019). **ACTION: CLERK to agenda update for February.**

8. Traffic Action Group – TAG2020

A January report of activities to date circulated by lead Peter Spence. Key issues regarding farming (lack of empathy between locals and farm unit contract drivers, clearing-up after 'dirty work', inappropriate speed through the village) have been discussed with the Regional Director of the NFU. Issues regarding car parking in Lower Church Street (often due to events taking place in the Bernard Hall, Tyringham Hall, the School, Church and the Chapel have been that notes can be 'compared' and potential solutions sought at the new Community Board discussed. Peter Spence is now in touch with Dinton with Ford and Upton Parish Councillors meetings. Volunteer support for TAG 2020 is required. Regular contributions on the activities of the Group are now appearing in Village Voice and on the website. The Sentinel speed watch was suspended over the Christmas holidays but is now up and running. The 20's plenty bin sticker displays are still disappointing, but action is

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taking place. Planning is ongoing for a petition. To contribute to the works of the Group please email: prspence@btinternet.com.

9. Playground

LS paid thanks to Neal Waters and Simon Brown for recent maintenance works to the playground. The hole near the new swing has been filled and the matting has been fitted by Neal Waters. Topsoil is being provided (by Rectory Homes as agreed with KT) and seeding (Parish Council funded) will be laid in the Spring. The new baby swing is on order and will now be part funded by a successful grant application by LS from the New Homes Bonus – Micro Grant of £1,500. (Total cost: £3,145 + VAT). It will be installed week commencing 10th February 2020. As a reminder, with reference to the Section 106 funding (£23,140.66) for the provision of a multi-use games area, it has been agreed that this be regarded as a large project between the CPFA and the PC where, for example, a Project Manager assesses the village views and explores further funding opportunities/grants (now circulated and to be brought forward by LS at the next CPFA meeting).

10. Correspondence

BCC Local Devolution Agreement Variation extending the funding arrangements for the period 2020-22. Signed by KB/CLERK. **ACTION: CLERK to return to BCC.**

11. Reports from Councillors attending meetings and outside organisations including CPFA.

There were none.

12. Contributions from AVDC and BCC Cllrs

- **Cllr JB** had attended a commemoration in memory of the victims of the Holocaust. Haddenham Village Society is holding a funding Community Fair on Saturday 29th February where it is hoped that the new Buckinghamshire Council will have a presence. Other community organisation, such as the Puzzle Centre, a charity providing early intervention for young children with autism, will be there.
- **Cllr BF.** Concerns have been raised by Buckingham Town Council about the Terms of Reference for the Community Boards (essentially decisions taken by votes from elected Councillors and not Parish Councillors). BF has a meeting with the Shadow Authority and is seeking clarity. PI commented that the funding amounts will be significantly higher than LAFs but the catchment of the new Community Boards will also be much bigger. Whilst Cuddington PC has made its feelings known, Councillors agreed to formalise the comments in writing. **ACTION: KB to write to Martin Tett.**
- **Cllr PI.** A decision on whether HS2 will go ahead should be known any day soon. A decision on the Oxford Cambridge Expressway is still no further on. There has been positive feedback from Officer Jack Mayhew on the concept of a cycle path from Haddenham to Cuddington following activities on other local cycle routes – Haddenham to Thame, Waddesdon to Aylesbury.

13. Planning

There have been no new applications since the December 2019 meeting. A planning application was received on the date of this meeting (27.01.20), as follows:

- **20/00262/APP - Cowleas, Spicketts Lane, Cuddington, HP18 0AY.**
Demolition of garage shed and store. Conversion of existing garage and storage buildings to dwelling. Erection of garage.

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ACTION: CLERK to carry forward to February meeting and apply for extension of comment deadline (24th February 2020). **CLERK** to arrange a site visit on a Saturday, at approximately 10am.

14. Finance

- a. **Balance from Minutes of previous meeting** (17th December 2019):
£40,713.81
 - Receipts: £0.00
 - Debits: 0.00
 - Plus unrepresented cheques: £0.00
 - **Balance of Bank Account: £40,713.81** (as at 15th January 2020)
Available Funds: £40,713.81 (balance of bank account less unrepresented cheques)
- b. **Orders for Payment: £470.97**
 - Venetia Davies - £384.00
 - Venetia Davies - £35.00 (replacement Shredder shared with Ashendon PC)
 - **ARG Compulink - £29.47** (computer services and equipment for PC computer, shared with Ashendon PC)
 - **Trustees of Bernard Hall Committee – £22.50** (PC meeting 25.11.19).
 - **BALANCE: £40,242.84** (Available Funds less Orders for Payment)
- c. **Management Report**, circulated.

15. 2020 Parish Council Dates

The following dates were agreed. Mon 27/01/20, Mon 24/02/20, Mon 23/03/20, Wed 22/04/20 (Annual Village Meeting), Mon 27/04/20, Tues 26/05/20 (AGM), Mon 29/06/20, Mon 27/07/20, Mon 24/08/20, Mon 28/09/20, Mon 26/10/20, Mon 30/11/20 and Mon 21/12/20.

16. Items for Information

- **Draft Budget for BCC**, draft comments by end January. No comment
- **Aylesbury Garden Town**, draft Masterplan consultation. No comment.
- **Town and Parish Council Elections – 7th May 2020.**
- **VE Celebrations Grant.** **ACTION: LS** to discuss with CPFA, 03.02.20.
- **Byelaws.** **ACTION: LS** to laminate for North Bus Shelter.
- **Apologies for February 2020 PC Meeting.** KB and JR

17. Date and Time of Next Meeting:

Parish Council: Monday 24th February 2020 at 7.30pm in the Bernard Hall

Annual Village Meeting: Wednesday 22nd April 2020, 7.30pm

Local Elections: Thursday 7th May 2020

Parish Council AGM: Tuesday 26th May 2020. 7.30pm

*The Parish Council meet on **the last Monday of every month** (or the 4th Monday in the event of a Bank Holiday Monday).*